

## Public Notice Bulletin Board Policy

The Andrew Carnegie Free Library & Music Hall encourages the display of bulletins, brochures and posters at the library by nonprofit, civic and community groups regarding activities of interest to the local community.

Materials supplied by businesses may be displayed on the Library's community information bulletin board if they promote the mission and goals of the library. The Library Director is authorized to judge which materials meet this criterion.

Excluded from display are personal ads and notices, notices of items for sale or rent, political campaign advertising, and notices advocating or promoting partisan political issues.

Because of limited space, posters may be no larger than 8 ½ inches by 11 inches. The Library Director has the discretion to make exceptions if space is available.

Materials may be displayed for limited periods of time only.

The Library reserves the right to establish time, place and manner restrictions for the display of materials submitted. The Library also reserves the right to give priority to materials related to the Carnegie geographic area and to determine the frequency with which material may be posted for the same group.

*Revised December 2022*